

# Release Notes

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## Enhancements

### Email Notifications for Employee Training

- We have added the ability to send an Email Notification to an Employee when a Training Record is added for them.
- These email notifications can be enabled by an Administrator user under:

**Administration > Company > Settings > Company Settings > Training Notify employee when training is assigned**

- Once enabled, when a user adds a Training Record for an Employee, the employee will receive an email containing details of the training added and a link to log in to their self-service portal.
- In the event that one or more employees do not have a valid email address when adding training, an error will be displayed to indicate the email will not be sent.



## Fixes

### **Expenses : Duplication of Expense Totals on Approval Screen**

Issue resolved where the reported total amount appeared as twice the amount originally submitted by the employee when a user attempted to approve an expense claim. The expense approval screen now correctly displays the total amount submitted by the employee, ensuring accurate approval.

### **Workflows : Incorrect Filter Information on Workflow View Responses Page**

Issue resolved where the "filtered from X total records" value was incorrect on the workflow responses page, potentially causing confusion for users. The text now accurately reflects the correct number of records when filters are applied or not applied.

### **Time Off : Manager Comments Section Breaks with Special Characters or New Lines in Time Off Comments**

Issue resolved where entering special characters or hitting enter to start a new line in the Time Off comments box caused the manager comments section to break. The manager comments section now correctly displays comments, regardless of special characters or new lines.

### **Timesheets : Negative Delta Displayed for Non-Working Day in Timesheets**

Issue resolved where a negative delta was displayed for non-working days when the start of the week was set to Sunday. The timesheet now correctly handles nonworking days, ensuring no delta is shown if no hours have been entered.

### **Employees : Slashes Appear on Employee View Page in Derived View**

Issue resolved where slashes appeared before apostrophes in change reason names on the employee view page when history was displayed in derived view. The display now correctly handles apostrophes without adding extra slashes.

### **Recruitment : Missing Icons for Edit and Delete Options in Interview Schedules**

Issue resolved where the icons for Edit and Delete options were missing when adding new interview slots in the recruitment schedules. The icons are now visible, ensuring users can easily identify and use these options without confusion.



**Recruitment : Candidate Notes Breadcrumb Button Redirects Incorrectly.**

Issue resolved where the 'Candidate notes' breadcrumb on the candidate note add page redirected users to the candidate's page instead of the specific candidate's notes page. The breadcrumb now correctly directs users to the specific candidate's notes page.

**Administration : Placeholder Date Displayed for Model File Last Modified Date in Bulk Upload**

Issue resolved where the 'Model file last modified' date displayed as the default placeholder date (01/01/1970) on Bulk Upload pages in White Label environments. The field now correctly reflects the actual last modified date for all customers.

**Employees : Future Dated Job Changes Display Prematurely on Job Change Page**

Issue resolved where future dated job changes displayed prematurely on the job change page after submission, causing confusion. The page now correctly shows the current value until the effective date of the change

**Time Off : Open-Ended Authorized Time Off Bookings Allowed for Managers**

Issue resolved where managers could book open-ended authorized time off via Time & Attendance, which should only be allowed for unauthorized types. The system now enforces end dates for authorized time off types, ensuring accurate time off records.

**Employees : Duplicate Salary Histories Created for Future Dated Changes**

Issue resolved where future dated salary changes created duplicate salary histories, one on the day the change was keyed in and another on the effective date. The system now ensures only one history record is generated for each salary change.

**Recruitment : Incorrect Time Displayed in Interview Emails**

Issue resolved where interview emails sent to candidates and interviewers displayed the incorrect time, potentially causing confusion. The emails now correctly reflect the scheduled interview time, ensuring accurate communication.

**Announcements : Manager Level Announcements Display for NonManager Employees**

Issue resolved where announcements marked as 'Manager level' were visible to employees without a manager level job role. The system now correctly restricts these announcements to only users in manager level job roles.



**Administration : Bulk Upload Fails with Accented Characters in Departments/Sub Departments**

Issue resolved where bulk uploads to update employee departments or sub departments failed when using accented characters. The system now correctly processes these updates, ensuring changes are applied regardless of accented characters.

**Administration : Incorrect Age Validation for Bulk Upload for All-inOne Customers**

Issue resolved where the system incorrectly required employees to be at least 16 years old to start, instead of the correct minimum age of 11 years. The bulk upload process now successfully validates employees who are 11 years or older.

**Time Tracking : Time Tracking Requests Cannot Be Approved via System Default Method**

Issue resolved where time tracking requests requiring approval remained pending when approved via the system default method. Admin users can now successfully approve time tracking records without a workflow, ensuring accurate time tracking.

**Workflows : Email Notification Missing When Reverting to Previous Step in Workflow**

Issue resolved where an email notification was not sent when a workflow reverted to a previous step using a yes/no step. The system now ensures that the recipient receives an email notification when the step is re-triggered, in addition to the todo notice.

**Employees : Leave Reason Code Not Validated as 2 Digits in Payroll Integration**

Issue resolved where the system allowed single-digit leave reason codes, causing sync errors. The system now enforces a two-digit numerical value for leave reason codes, displaying a validation message if the code is not exactly two digits.

**Administration : Error Triggered by Non-Numeric Characters in 'Hours per Week' Field During Bulk Upload**

Issue resolved where entering nonnumeric characters in the 'Hours per Week' field of the Job Grade bulk upload triggered an error. The system now displays an error message if non-numeric values are entered in this field.