

Release Notes

Release date: 29.04.25

Version: 23.18.0





All-in-one Enhancements

Validation alignment across HR and Payroll

- Following customer feedback, we have been making changes to the validation which is applied to shared fields across HR and Payroll.
- Validation has been enhanced for a number of employee fields to ensure errors are highlighted upon entering data in HR rather than at the point of sharing this data with Payroll.
- This will prevent "Payroll Data Errors" being generated and therefore remove the manual intervention required to resolve those data errors.
- These changes have only been applied to customers using our All-in-one solution and will only take effect when the employee being added or edited has "Send to Payroll" ticked.
- These validation changes will not impact customers using HR only.

Surname *

✘ Surname cannot be longer than 24 characters. Allowed characters are A-Z, a-z, space, round brackets, slash and hyphen.

Sort code

✘ Sort code cannot be longer than 6 characters and must be numbers only.

National insurance ?

✘ National Insurance cannot be longer than 10 characters and must be in a valid format.



The fields which have been updated are listed below:

- Title
- First Name
- Middle Name
- Surname
- Address Line 1
- Address Line 2
- Town
- County
- Postcode
- Country
- Date of Birth
- National Insurance Number
- Account Name
- Account Number
- Sort Code
- Building Society Reference
- Job Status
- Start Date
- Hours Per Week
- Home Telephone
- Home Mobile
- Work Telephone
- Work Mobile



Please see below for details of the validation messaging which has been added and will be displayed if validation is not met:

- Title
 - Title cannot be longer than 4 characters
- First Name
 - First name cannot be longer than 24 characters. Allowed characters are A-Z, a-z, space, hyphen.
- Middle Name
 - Middle name cannot be longer than 24 characters. Allowed characters are A-Z, a-z, space, hyphen.
- Surname
 - Surname cannot be longer than 24 characters. Allowed characters are A-Z, a-z, space, round brackets, slash and hyphen.
- Address Line 1
 - Address line 1 cannot be longer than 40 characters. Allowed characters are A to Z, a to z, 0 to 9 and !%&.-\":;()<>,+?=#
- Address Line 2
 - Address Line 2 cannot be longer than 40 characters. Allowed characters are A to Z, a to z, 0 to 9, space and the following special characters : !%&.-\":;()<>,+?=#
- Town
 - Town cannot be longer than 30 characters. Allowed characters are A to Z, a to z, 0 to 9, space and ',./-
- County
 - County cannot be longer than 30 characters. Allowed characters are A to Z, a to z, 0 to 9, space and ',./-



- Postcode
 - Postcode cannot be longer than 14 characters. Allowed characters are A to Z, a to z, 0 to 9, space. Postcode must be in a valid format and contain a space.
- Country
 - Country cannot be longer than 30 characters.
- Date of birth
 - Entered Date of Birth is in the future
 - Entered Date of Birth indicates that the employee is below working age (13 years)
 - Entered Date of Birth indicates that the employee is more than 100 years of age.
- National Insurance Number
 - National Insurance cannot be longer than 10 characters and must be in a valid format.
- Account Name
 - Account Name cannot be longer than 30 characters.
- Account Number
 - Bank account cannot be longer than 10 characters and must be numbers only.
- Sort Code
 - Sort code cannot be longer than 6 characters and must be numbers only.
- Building Society Reference
 - Building Society Reference cannot be longer than 18 characters.
- Job Status
 - Job Status cannot be longer than 123 characters.



- Start Date
 - Start Date must be 11 years after Date of Birth
- Hours per week
 - Hours per week must be between 0 and 99.99
- Home Telephone
 - Home telephone must be a maximum of 20 digits and contain numbers 0-9 only.
- Home Mobile
 - Home mobile must be a maximum of 20 digits and contain numbers 0-9 only.
- Work Telephone
 - Work telephone must be a maximum of 20 digits and contain numbers 0-9 only.
- Work Mobile
 - Work mobile must be a maximum of 20 digits and contain numbers 0-9 only.



Added OCR receipt reading

- This setting enables HRWize to communicate with OCR, enabling receipts to be read and automatically populate the expense claim fields.
- For more, visit the following link: <https://hrwize.kayako.com/en-us/article/476-expense-settings>



Fixes

Administration : Uploading an Employee bulk update CSV causes an error.

Issue resolved where uploading a CSV file using the 'Update EXISTING employees' option in Bulk Upload triggered an error, resulting in a blank page.

Recruitment : Error when trying to complete candidates.

Issue resolved where users encountered an error when attempting to complete a Candidate from the Recruitment module. Following the fix, the Complete Candidate function now loads as expected, allowing successful completion and transition of the candidate to the employee section.

Time Off : Employees can't edit Time Off from Self Service.

Issue resolved where Employees were unable to Edit their own Time Off Requests via Self-Service. This fix ensures that Employees can now successfully access and modify their own Time Off requests when permissions are appropriately configured.

Integrations : When using a Time Off Approval Workflow, approved Time Off is not sending across to Egress

Issue resolved where Time Off Requests approved through a Time Off Approval Workflow were not syncing correctly with Egress. In affected cases, requests either failed to send, or were sent and then immediately deleted. This update ensures that approved Time Off Requests approved using Workflows are now successfully synced to Egress as expected.

Announcements : Inactive announcements showing as active.

Issue resolved where expired Announcements were still appearing as active in the System. This occurred even when an expiry date in the past was set, resulting in users continuing to see announcements that should have been hidden. Announcements will now correctly respect expiry dates and no longer display once expired.



Users : Unable to edit Site, Company and Job Role restrictions to Manager/Finance users.

Issue resolved where Site, Company, and Job role level restrictions were not being saved when applied to Manager/Finance users. Previously, selected options would reset upon submission, preventing restrictions from being applied. Selections now persist correctly when updating user restrictions for Manager/Finance users.

Time off : Employees are unable to book half a day via self service.

Issue resolved where Employees with less than one full day of Time Off allowance received an 'insufficient allowance' error when booking partial Leave. The error message now correctly clears when the duration is adjusted to match or fall within the available allowance, including for half-day or custom hourly bookings.

Templates : Unable to download templates.

Issue resolved where attempting to download a Template letter resulted in an error. Users can now successfully download templates without encountering errors during the process.