Azure User Integration Pre-Requisites Guide

Within HRWize, you have the ability to sync your users to Azure via our Azure User Integration removing the need to maintain users in both systems.

Getting set up

1. Sign into Azure Portal and select the relevant tenant, if applicable.

2. In the left-hand navigation pane, select the Azure Active Directory service, and then select App registrations > New registration. Give it a meaningful name (e.g. HRWize User Sync) and add https://www.naturalhr.net/hr as the redirect URL.

3. Click on the new app.

4. Select Certificates & secrets from the left-hand pane, create a new client secret. Remember to copy the secret after it has been generated, because once you refresh the page you will not be able to retrieve it.

5. Select Authentication from the left-hand pane. Ensure that Implicit grant is checked for both ID tokens and Access tokens

6. Select API Permissions from the left-hand pane, then add the following Microsoft Graph Application permission: User.ReadWrite.All

7. After creating the permissions in step 6, please click the outlined button that says Grant admin consent for...

8. Then you will need to note down and send to us your:

   a. Application ID

   b. Client secret (generated earlier in this guide)

   c. Tenant ID

Allowed Domains

You will need to specify a list of 'allowed domains' which will be used to determine if a user should be synced to Azure or not.

Please provide us with a list of your allowed domains:

Note: If you need to add or update this list you will be able to do so via Admin > Company > Azure Integration Settings once this integration has been setup.

Additional sync fields

The following fields are mandatory fields and will always be included when creating new users in Azure:

☐ Full Name ☐ Login name (email)

Please tick any of the following fields you would like to include in the sync. These are all optional fields.

☐ Works ID	☐ Job title	☐ Start date
☐ Known as	☐ Company	☐ Leaving date
☐ Surname	☐ Department	☐ Work telephone
☐ Work email	☐ Site office name	☐ Work mobile

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