# Release Notes

Release date: 19.02.26

Version: 24.14.0

HRwize

## Enhancements

**Reporting on cloned custom form fields in reports**

**Overview**

Following customer feedback, you can now report on values captured in cloned fields on custom forms. Cloned fields (for example repeated goal sections) are added into reporting datasets safely, without breaking existing reports or slowing performance.

**Benefits:**

- Reports now always show all cloned fields
- No risk of datasets shrinking or breaking existing reports
- Supports forms with large or unpredictable numbers of clones
- Manual refresh option allows faster visibility of new clones

**How to Use:**

- Clone dataset expands automatically overnight
- Up to 5 clone slots created automatically per field
- Additional slots added in blocks of 5 when needed
- Optional manual refresh via: Company → Form Builder → Form Actions → Refresh Reporting Data

**Behaviour**

- Dataset updates only add new columns, never remove
- Reports display “Not Found” for deleted cloned fields
- Each clone appears in its own “Form Fields (Clone X)” section
- Filtering and grouping work independently per clone column


**Screenshot**: Showing cloned fields in report Builder

**Changing Wording of "Tickets" to "Ask HR"**

**Overview**

To improve clarity and reduce confusion with external support systems, all references to "Ticket(s)" across the system have been updated to "Ask HR". This ensures employees and managers clearly understand that queries raised here relate to HR, not technical support.

**Benefits**

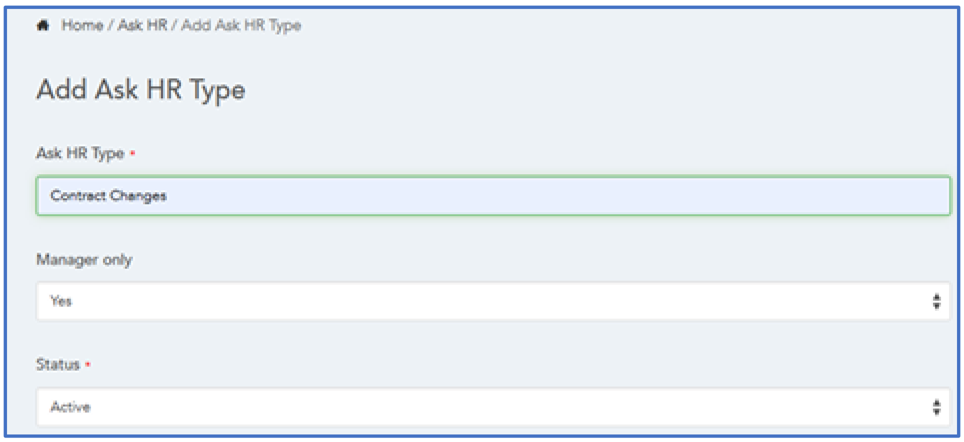
- Clearer distinction between HR queries and technical support queries.
- Consistent terminology across the system.
- Reduced misrouting of internal HR-related questions.
- Improved user experience for employees and managers.

**How to Configure**

- No setup required — the terminology has been updated system-wide.
- Updates include:
    - Ask HR Types
    - Ask HR Active / Archived pages
    - Ask HR Type page
    - Email templates
    - Report Builder dataset labels

## Behaviour

- Users now see Ask HR instead of Tickets in menus, pages, and buttons.
- Notification wording changed (e.g., “Request created”).
- Report filtering uses updated terminology.
- Bulk uploads and email notifications display “Ask HR” consistently.




**Screenshot**: Showing an example of the changed terminology

## Workflow Builder: Tooltip for Workflow Category

### Overview

A new tooltip has been added to the Workflow Category field, helping users understand the purpose of Approval, Continuous, and Task workflows. This reduces configuration errors and support requests.

### Benefits

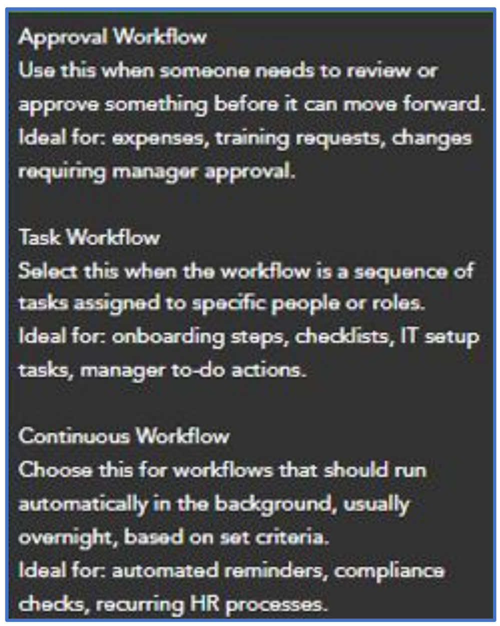
- Clearer understanding of workflow types.
- Reduction in incorrect workflow configuration.
- Improved usability for HR administrators.
- Faster onboarding for users creating workflows.

**How to Configure**

- Navigate to Admin → HR → Workflows.
- Select or create a workflow.
- Hover over the new tooltip icon beside the Workflow Category field.

**Behaviour**

- Users now receive on-screen explanations when selecting workflow types.
- Fewer accidental misconfigurations due to clarified definitions.
- Consistent understanding of Approval vs Continuous vs Task workflows.




**Screenshot :** Showing the new Tooltip

**Workflow Builder: Tooltip for Workflow Category**

**Overview**

The Length of service (Years) field in workflow configuration now includes a tooltip explaining how service-based triggers work. This improves clarity for workflow administrators.

**Benefits**

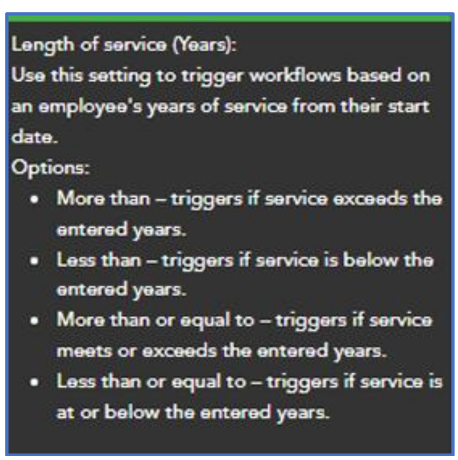
- Removes ambiguity about how service duration triggers workflows.
- Provides instant guidance without needing documentation.
- Helps ensure workflows activate at correct service milestones.

**How to Configure**

- Go to Admin → HR → Workflows.
- Edit or create a workflow.
- Hover over the tooltip beside Length of service (Years) to view Tooltip

**Behaviour**

- Users can now understand service-based triggers at once.
- Reduced risk of misconfigured workflows.
- More predictable triggering based on employee start dates.




**Screenshot:** Showing the new Tooltip

## Restrict Visibility of Sensitive Fields

### Overview

Visibility of sensitive personal data — Ethnicity, Sexuality, Gender Identity — can now be restricted for HR and manager roles, ensuring compliance with data protection regulations. Only authorised users will see these fields.

### Benefits

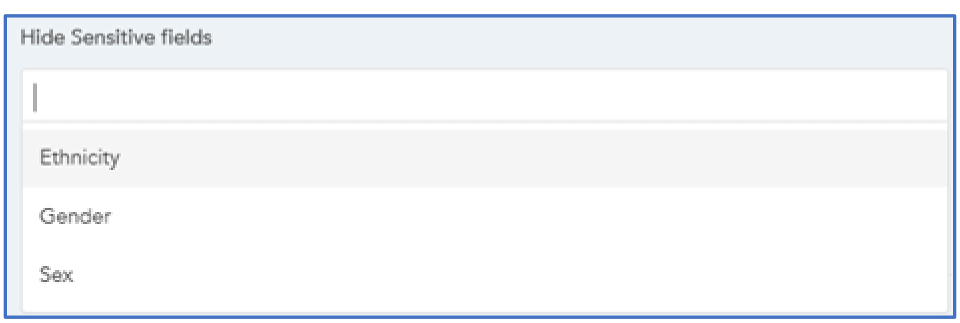
- Improved GDPR compliance.
- Controlled access to highly sensitive employee information.
- Cleaner UI for users who do not need this data.
- Reduced risk of accidental disclosure.

### How to Configure

- Go to Display Settings → HR Views or Manager Views.
- Select "Hide Sensitive fields" and choose fields to restrict.
    - Restrictions apply to: o Add Employee
    - Quick Add o Edit / View Employee
    - Reporting tools

### Behaviour

- Sensitive fields disappear for users without permission.
- Reporting datasets hide restricted fields for unauthorised users.
- Primary user group permissions take priority.
- End users see a simplified employee profile where applicable.




**Screenshot:** Displaying the 'Hide Sensitive Fields' option within Display Settings

## Time & Attendance Holidays: Select All Options

### Overview

Creating holidays in Time & Attendance is now faster with a new Select All option for sites, departments, cost centres, and companies. This reduces manual work for organisations with large lists.

### Benefits

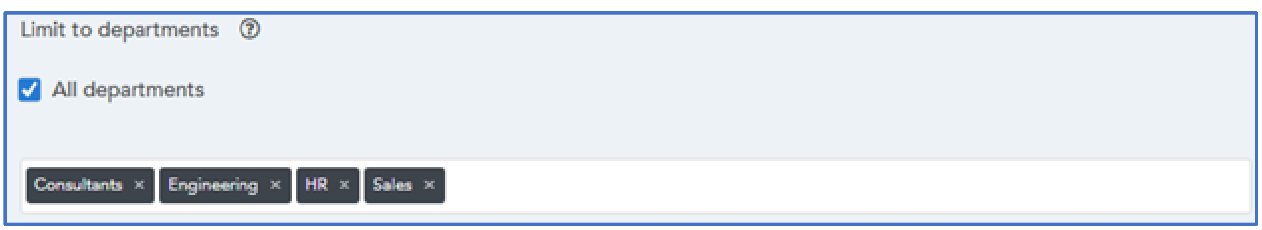
- Saves significant admin time.
- Prevents errors from having to select many items individually.
- Easier to manage complex holiday visibility.
- More intuitive selection workflow.

### How to Configure

- Go to Time & Attendance → Holidays.
- When creating or editing a holiday, use the new Select All checkbox in each category.
- Deselect individual items as required.

### Behaviour Changes

- Users can now select all entities with one click.
- Large organisation lists behave more efficiently without performance issues.
- Category lists accurately reflect selection state (checked/unchecked).




**Screenshot:** Displaying the Select All tick box now on the Holidays screen

## Fixes

**Time Off: Length of Service value changed incorrectly**

Issue resolved where updating an employee’s start date incorrectly recalculated Length of Service allowance values when accrual rules should not have changed the allowance.

**Form fields displayed with inconsistent alignment**

Issue resolved where headings, HTML, text boxes, and accordion fields showed inconsistent spacing and alignment when employees viewed performance review forms.

**User Group names showed inconsistent capitalisation**

Issue resolved where User Group labels displayed different casing formats, causing inconsistent naming in Company Users.

**Salary and Job History displayed incorrect records**

Issue resolved where two history records sharing the same date caused missing values or showed outdated salary or job details on the Employee View page.

**Time Off bulk-approve setting failed to save**

Issue resolved where the Bulk Approve setting appeared to save but reverted to “No” when returning to the Time Off Settings Global page.

**Evaluation Outcome fields not reflected on Request Training**

Issue resolved where selected Evaluation Outcome checkboxes in Company Settings did not appear when employees requested training in Self Service.

**Job role ampersand displayed incorrectly in history**

Issue resolved where job roles containing an ampersand displayed incorrectly in the Job Change History screen.

**Job role ampersand displayed incorrectly in Competencies**

Issue resolved where job roles containing ampersand displayed incorrectly within the Employee → Development → Competencies screen.

**Bulk Upload changed unintended payroll values**

Issue resolved where updating employee site via bulk upload incorrectly overwrote pay-related fields for hourly workers, causing unintended salary and hours changes.

**Time Off Balances report excluded past leavers**

Issue resolved where employees who left within the past 90 days did not appear in the Time Off Balances dataset.

**Copying workflow steps removed implication value**

Issue resolved where copying workflow steps cleared implication values, creating null entries that disrupted workflow processing.

**Edited Time Off request failed allowance validation**

Issue resolved where reducing the end date of an existing time-off request triggered a validation error despite the reduced duration requiring no additional allowance.