Release Notes

Release date: 08.01.26

Version: 24.11.0

Enhancements

Training Bulk Upload: Add “Training Private” Column

Overview:

Admins can now specify whether training records are Public or Private when uploading Training Records in Bulk.

Benefits:

- Private training records will not appear on the calendar.
- Public training records will display as usual.

Configuration:

- New column added to CSV template: Training Private
- 0 = No (Public)
- 1 = Yes (Private)
- Path: Administration → Company → Bulk Upload → Training

Behaviour:

- Records marked as Private will not appear on calendars.
- Public records will display as usual.

Keyboard Navigation in Search Bar

Overview:

Users can now navigate and select search results in the search bar using the keyboard.

Benefits:

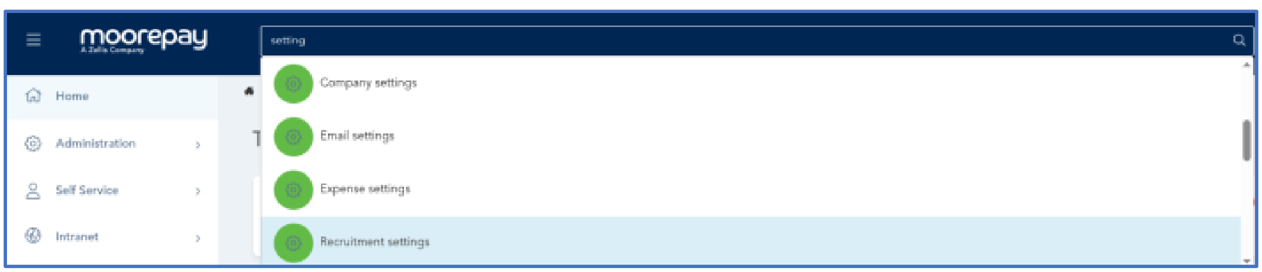
- Faster navigation without switching to a mouse.

Configuration:

- No setup required;S available by default to users with access to the Search function.
- Use the Up/Down arrow keys to select your chosen result and click Enter (Return) to navigate to that result.

Behaviour:

- Arrow keys highlight results in the same style as mouse hover.
- Pressing Enter navigates to the selected result.



Screenshot: Showing a search which can be navigated using the keyboard.

Streamlined Training Outcome Section

Overview:

Admins can control which evaluation fields appear on add and Edit training requests and ensure consistent layout across pages.

Benefits:

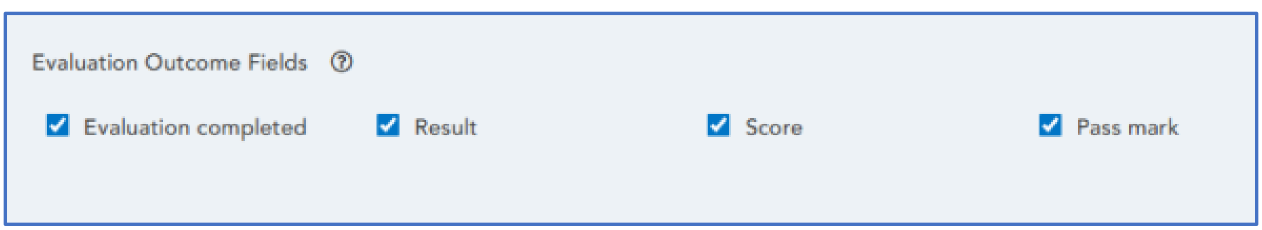
- Cleaner UI, reduced confusion.
- Logical field placement for better user experience.

Configuration:

- Path: Administration → Company → Settings → Company settings → Training
- New section: "Evaluation Outcome Fields" with checkboxes for visibility

Behaviour:

- Checked fields appear on Add/Edit/View/Approve pages and does not reflect on self-service training request page.
- Unchecked fields are hidden but data remains stored.
- ‘Request training feedback’ field moved for logical flow.



Screenshot: Showing company settings with newly added section

Workflow Recipients: Send Email to All Active Employees

Overview:

New workflow action allows sending emails to all active employees automatically.

Benefits:

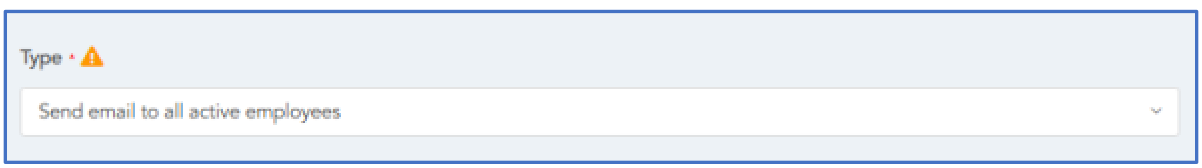
- Simplifies company-wide communication.
- Automatically includes new starters and excludes leavers.

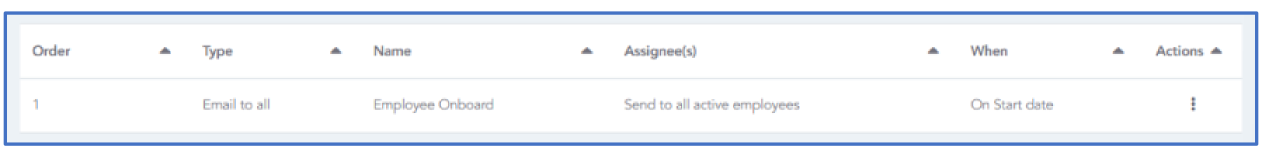
Configuration:

- Path: Administrator → HR → Workflows → Add/Edit Workflow Step
- New option: "Send email to all active employees"

Behaviour:

- Dynamically includes all active employees with valid email addresses.
- Automatically updates for new starters and leavers.





Order	Type	Name	Assignee(s)	When	Actions
1	Email to all	Employee Onboard	Send to all active employees	On Start date	⋮

Screenshot: Showing new workflow step type

Time Off: Cross-Year Booking for "No" Allowance Types

Overview:

Employees can now book time off spanning multiple calendar years for types without allowance limits.

Benefits:

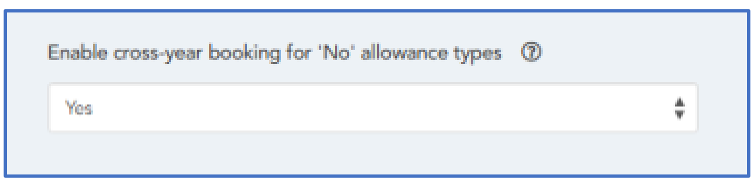
- Simplifies long-term leave requests.

Configuration:

- Path: Administrator → Company → Settings → Time Off Settings – Global
- New setting: Enable cross-year booking for 'No' Allowance types

Behaviour:

- When enabled, users can select dates across years in one request.
- Applies only to 'No' Allowance types; allowance-based types remain unchanged



Screenshot: Showing new setting under time off settings global

Multiple Bank Details Support

Overview:

Employees can split salary across multiple bank accounts.

Benefits:

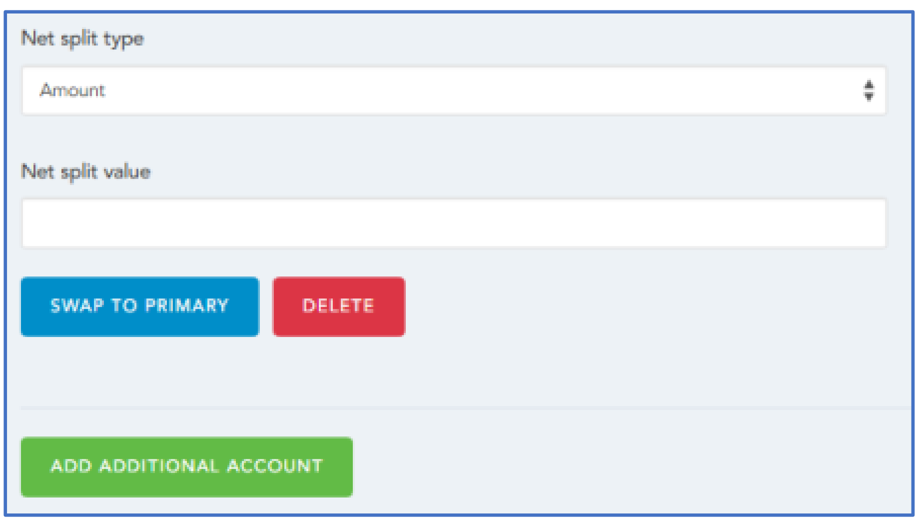
- Greater flexibility for financial planning.

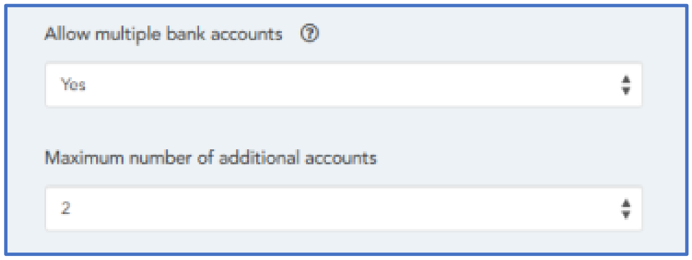
Configuration:

- Path: Company Settings → Financial
- Enable Allow Multiple Bank Accounts and set max accounts.

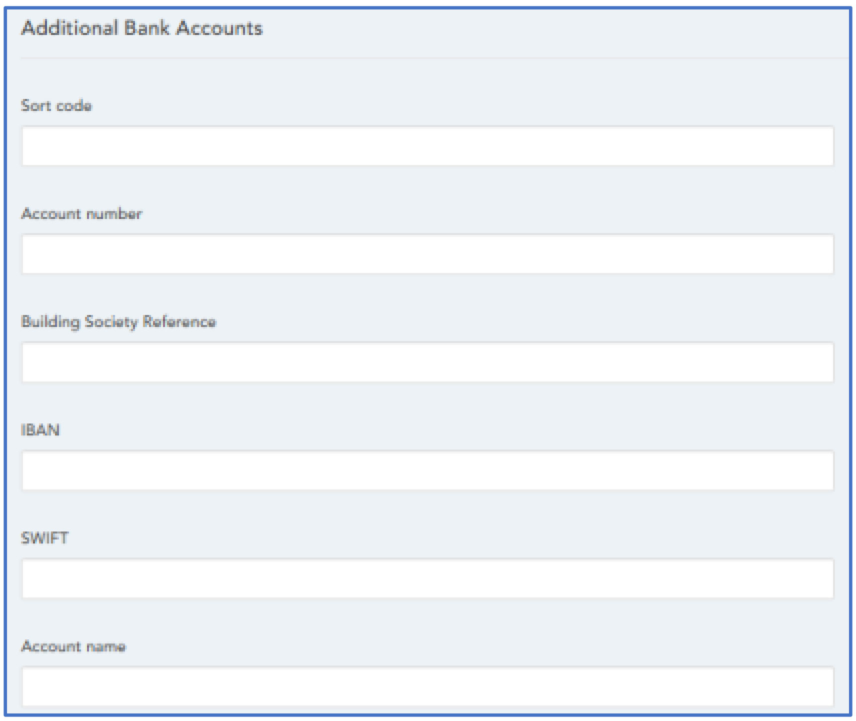
Behaviour:

- Employees can add extra bank accounts and choose how much of their salary goes into each account (by amount or percentage).
- The main account always receives any remaining balance automatically.
- Users can swap which account is primary or delete additional accounts easily.
- This feature is not available when Moorepay Payroll integration is enabled.





Screenshot: Showing the recently added company settings Alongside the bank details page of an employee.



Screenshot: Showing the additional bank accounts section on the bank details page when activated

Trigger Recruitment Workflows via Traffic Lights

Overview:

Admins can assign workflows to traffic light indicators on candidate records.

Benefits:

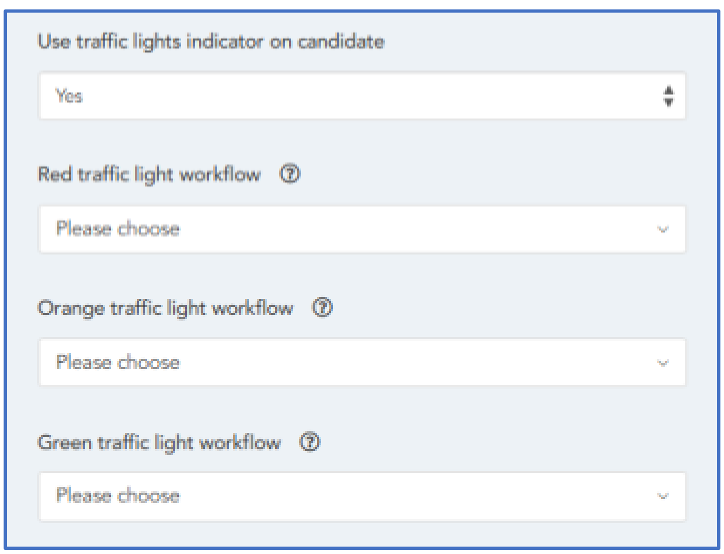
- Faster workflow initiation without stage changes.

Configuration:

- Path: Administrator → Company → Settings → Recruitment settings→ Candidate Display
- Assign workflows to Red, Orange, Green lights.

Behaviour:

- When a traffic light is updated, the assigned workflow triggers automatically



Screenshot: Showing new recruitment settings

Time Off Grid Calculation for Part-Time Employees

Overview:

Improved calculation method for mandatory holidays based on actual working patterns.

Benefits:

- Accurate and fair leave allocation.

Configuration:

- Path: Administration → HR → Data Management → Sites
- New option: Grid Method in mandatory days dropdown.

Behaviour:

- Adds back mandatory holidays that fall on employee's working days.
- No impact unless activated

Fixes

Bulk Actions Dropdown Reset

Issue resolved where the bulk actions dropdown did not reset to “Please choose” after cancelling the confirmation popup.

Internal Server Error Page in French

Issue resolved where the error page was displayed in English for users with French as their preference.

Tooltip for Login Name

Issue resolved where tooltip incorrectly stated login name must be a valid email when bypass was enabled.

Expense Module Permissions

Issue resolved where expense module view permissions were not working as expected.

Linked Goals Missing on Homepage

Issue resolved where linked goals did not appear on the homepage after cascading.

Calendar Admin Toggle

Issue resolved where admin toggle on the homepage calendar did not switch between views correctly.

HR Calendar Restrictions

Issue resolved where HR users could see all time off despite site restrictions.

Mileage Report Approver Missing

Issue resolved where mileage item reports did not display approver details.

Time Off Duration Calculation

Issue resolved where time off duration in hours was calculated incorrectly during approval.

Decimal Variance in Allowances

Issue resolved where decimals appeared on allowances when contract end date matched holiday year end.

Ampersand in Account Name

Issue resolved where ampersand character was encoded incorrectly in payroll sync.

Time Off Workflow Escalation

Issue resolved where escalated workflows did not update time off request status.

Expense Module Menu Visibility

Issue resolved where expense module appeared in menu even when disabled.

Apostrophe in Performance Review Names

Issue resolved where apostrophes displayed as slashes in performance review names.

Caching for Admin Home Page

Issue resolved where caching was not implemented, causing slower load times.

QR Login References Display

Issue resolved where references incorrectly appeared on QR login page even when not mandatory, causing login loops

Carryover Process and Length of Service Types

Issue resolved where Length of Service types were not correctly included in carryover calculations.